



# ARMY INSTITUTE OF EDUCATION



Affiliated to Guru Gobind Singh Indraprastha University, New Delhi

Recognized by NCTE & RCI, NAAC Accredited and ISO 9001 :2015 Certified Institute



# BROCHURE 2022 B.Ed.

# **ARMY INSTITUTE OF EDUCATION**

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## **BACHELOR OF EDUCATION (B.Ed.)**

### **ADMISSION BROCHURE**

### **ACADEMIC SESSION 2022-23**

PLOT M-1, POCKET P-5, SECTOR CHI-2 GREATER  
NOIDA-201310  
PHONE: 0120-2343741-42  
E-MAIL: [aie@awesindia.edu.in](mailto:aie@awesindia.edu.in)  
WEBSITE: [aie.ac.in](http://aie.ac.in)

## **ARMY INSTITUTE OF EDUCATION**

**Vision:** To prepare intellectually competent, socially concerned, morally upright and technically inclined teachers equipped with skill set who act as catalyst to shape the destiny of India.

**Mission.** To empower prospective teachers through continuum of knowledge and wisdom by equipping them with latest techniques assisted by technology.

**“Wards, Wives and Widows serving & retired Army Personnel are eligible for admission in B.Ed. Programme at AIE”**

Admission is on the basis of merit in the **Common Entrance Test (CET)** conducted by Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi.

**CET Code for B.Ed. Programme: BED122**

**Please visit regularly, Guru Gobind Singh Indraprastha University, New Delhi  
Website for Updates and Notifications on Admission.**

**[www.ipu.ac.in](http://www.ipu.ac.in)**

**<https://ipu.admissions.nic.in>**

**Contact Details: -**

Army Institute of Education

Plot M-1, Pocket P-5, Sec CHI-2, Greater  
Noida (UP) 201310

E-mail: [aie@awesindia.edu.in](mailto:aie@awesindia.edu.in)

Tele- 0120-2343741/42

## **INTRODUCTION**

1. Army Institute of Education (AIE) was established on 21 Feb 2003 with the aim of providing pre-service teacher education to the wards and dependents of the Army personnel. The Institute functions under the aegis of Army Welfare Education Society (AWES), which is managing 249 Pre Primary Schools, 137 Army Schools and 12 Army Professional Institutes situated at different locations in the country. AIE functions under the administrative control of HQ Delhi Area with Chief of Staff Delhi Area as Chairman of the Institute Managing Committee (IMC). IMC meetings are held on an average every quarter. Army Institute of Education is affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi and is recognized by the National Council for Teacher Education (NCTE) for its Bachelor of Education (B.Ed.) programme. AIE is ISO 9001:2015 certified and NAAC accredited Institute. The Joint Assessment Committee of GGSIPU has awarded 'A' grade to this Institute consecutively since the last six years.

2. Army Institute of Education shifted to Greater Noida from Delhi Cantt on 23 July 2013 and is located at Plot M-1, Pocket P-5, Greater Noida, Gautam Budh Nagar (UP) at a distance of 3.5 km from Pari Chowk (Adjacent to AWHO Township). The city is well connected to Noida and Delhi by public transport.

3. Situated in a lush green campus spread over nearly 15.34 acres of land in a prime location in the city, Army Institute of Education provides an ideal environment to the aspiring learners for pursuing their studies in education. The trees, sprawling lawns and peaceful surroundings add to the ambience of the campus. The chirping of birds all through the day and their singing melodies enhances the effect and catalyzes one's quest for excellence as one learns in harmony with nature. Army Institute of Education cradles a genuine concern for the pursuit of human enquiry and for the perpetuation of knowledge traditions in an environment conducive to an inspiring teacher education programme.

### **Academic Infrastructure and Facilities**

4. Army Institute of Education is endowed with a competent and experienced faculty and a team of sincere and committed administrative and supporting staff. The Institute is headed by the Principal and has the teaching faculty as per National Council for Teacher Education (NCTE) norms.

5. The Institute has spacious classrooms with adequate furniture, Seminar Hall with latest audio visual equipments, well established resource centres for psychology, art and craft, teaching – learning, health and physical education, mathematics, science lab, ICT, library, boys common room, girls common room and sports facilities like Athletics, Football, Badminton, Volley Ball, Basket Ball, Table Tennis, Chess and Carom etc. Apart from Sports facilities, separate Gymnasium for boys and girls is provided to students to maintain good physical health.

6. Jagat Farm and Alpha I Commercial complex are the shopping outlets in the close vicinity of the Institute with facilities like banks and ATM etc. Basic necessity items & ATMs are also available in AWHO township & Omega-1 market close by.

7. Army Institute of Education has first- aid facilities. In the event of an emergency, the entitled students can approach the ECHS Polyclinic Greater Noida, which is located just 500 meters away from the campus. Three ECHS empaneled hospitals – Kailash, Sharda & Yatharth Wellness are also located within 4 km distance. Govt Hospital GIMS is within a distance of 7 Km from the

Institute. Students requiring clinical tests and advanced medical treatment from Base Hospital, Delhi are provided transport by the Institute.

### **Programme of Study**

8. Army Institute of Education offers a residential full time professional pre-service teacher education programme of the duration of **two academic years** leading to Bachelor of Education (B.Ed.) degree affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi.

### **Seats**

9. The Institute has 100 seats for the B.Ed. programme every year. Seats will be allocated to the aspiring dependents of the serving / retired Army personnel from across the country on the basis of their merit in the Common Entrance Test (CET) conducted by Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi. The prospective students are requested to refer to GGSIPU website for all details. The college does not offer management quota seats.

**CET Code for B.Ed. Programme: 122**

### **Common Entrance Test (CET):**

10. Visit university website (<http://www.ipu.ac.in>). Only CET qualified applicants shall be considered for admission, through university counselling, subject to fulfillment of eligibility and admission criteria.

### **B.Ed. Programme**

11. Two-year B.Ed. programme of the Guru Gobind Singh Indraprastha University, New Delhi consists of theory Programmes and practicum as per the details given below:

#### **Semester-I**

S No	Course Title	Course Code	Credits	Max Marks
<b>THEORY</b>				
1.	Childhood and Growing up	BED 101	4 Credits	100
2.	Philosophical Foundations of Education	BED 103	4 Credits	100
3.	Language Across the Curriculum	BED 105	2 Credits	100
4.	Understanding Disciplines and Subjects	BED 107	4 Credits	100
5.	Critical Understanding of ICT	BED109	4 Credits	100
6.	School Organisation and Management	BED 111	4 Credits	100
<b>PRACTICAL</b>				
7.	Understanding the Self	BED 151	2 Credits	100
8.	PSE-1 (Preliminary School Engagement)	BED 153	2 Credits	100
<b>ELECTIVE</b>				
9.	MOOC*		4 Credits	100
Total Credits& Marks			30 Credits	900

**MOOC\*-A list of MOOCs will be provided by the University School of Education, GGSIPU. Students are required to successfully complete one of such prescribed MOOCs in order to get requisite number of credits and marks.**

**\*\*NCC/NSS can be completed in any semester from Semester 1 – Semester 4. It will be evaluated internally by respective institute. The credit for this will be given after fourth Semester for the students enrolled from the session 2021-22 onwards. # NUES (Non-University Examination System).**

## Semester-II

S. No.	Course Title	Course Code	Credits	Max Marks
<b>THEORY</b>				
1.	Learning and Teaching	BED 102	4 Credits	100
2.	Contemporary perspectives in Education	BED 104	4 Credits	100
3.	Assessment of Learning	BED 106	4 Credits	100
4.	Experiential Learning	BED 108	2 Credits	100
5.	Entrepreneurial Mindset	BED 110	2 Credits	100
6.	Pedagogy of School Subject-(I)	BED116- 150	4 Credits	100
7.	Pedagogy of School Subject-(II)	BED116- 150	4 Credits	100
<b>PRACTICAL</b>				
8.	Reading and Reflecting on Texts	BED 152	2 Credits	100
9.	PSE- II	BED 154	2 Credits	100
<b>ELECTIVE</b>				
10.	MOOC*		4 Credits	100
	Total Credits & Marks		32 Credits	1000

**MOOC\*-A list of MOOCs will be provided by the University School of Education, GGSIPU. Students are required to successfully complete one of such prescribed MOOCs in order to get requisite number of credits and marks.**

**\*\*NCC/NSS can be completed in any semester from Semester 1 – Semester 4. It will be evaluated internally by respective institute. The credit for this will be given after fourth Semester for the students enrolled from the session 2021-22 onwards. # NUES (Non-University Examination System).**

### Semester-III INTERNSHIP

Sr No	Course Code	Course Title	Credits	Max Marks
<b>PRACTICAL</b>				
1	BED251 & BED253	Internship Part-I	5x2 = 10 credits	100 100
2	BED255 & BED257	Internship Part-II	5x2 = 10 credits	100 100
<b>ELECTIVE</b>				
3.	MOOC*		4 Credits	100
4.	MOOC*		4 Credits	100
Total Credits & Marks			28 credits	600

**MOOC\*-A list of MOOCs will be provided by the University School of Education, GGSIPU. Students are required to successfully complete one of such prescribed MOOCs in order to get requisite number of credits and marks.**

**\*\*NCC/NSS can be completed in any semester from Semester 1 – Semester 4. It will be evaluated internally by the respective institute. The credit for this will be given after fourth Semester for the students enrolled from the session 2021-22 onwards. # NUES (Non-University Examination System).**

### Semester-IV

Sr. No	Course Title	Course Code	Credits	Max Marks
<b>THEORY</b>				
1	Gender, School and Society	BED210	4 Credits	100
2	Knowledge and Curriculum: Perspectives in Education	BED212	4 Credits	100
3	Guidance & Counselling	BED214	4 Credits	100
4	Environmental Education	BED216	4 Credits	100
5	Creating an Inclusive School	BED218	2 Credits	100
6	<b>Elective 1 (any one)</b>		4 Credits	100
	1. Human Rights and Value Education	BED220		
	2. Health & Physical Education	BED222		
	3. Adult & Population Education	BED224		
	4. Peace Education	BED226		

	5. Work Education	BED228		
	6. Education of the Marginalized Groups	BED230		
	7. Life Skills Education	BED232		
	8. School Leadership	BED234		
<b>PRACTICAL</b>				
7	Reflection on School Experience	BED252	2 Credits	100
8	Drama and Art in Education	BED254	2 Credits	100
<b>ELECTIVE- 2</b>				
9.	MOOC*		4 Credits	100
	NCC/NSS		2 Credits	100
	Total Credits & Marks		32 Credits	1000

### **MOOC**

**\*-A list of MOOCs will be provided by the University School of Education, GGSIPU. Students are required to successfully complete one of such prescribed MOOCs in order to get requisite number of credits and marks.**

**\*\*NCC/NSS can be completed in any semester from Semester 1 – Semester 4. It will be evaluated internally by the respective institute. The credit for this will be given after fourth Semester for the students enrolled from the session 2021-22 onwards. # NUES (Non-University Examination System).**

<b>*PEDAGOGY OF SCHOOL SUBJECT</b>	<b>COURSE CODE</b>
Teaching of Hindi	BED116
Teaching of Sanskrit	BED118
Teaching of English	BED120
Teaching of Punjabi	BED122
Teaching of Urdu	BED124
Teaching of Mathematics	BED126
Teaching of Social Sciences	BED128
Teaching of Home Science	BED130
Teaching of Accountancy	BED132
Teaching of Business Studies	BED134
Teaching of Political Science	BED136



Teaching of Economics	BED138
Teaching of Geography	BED140
Teaching of History	BED142
Teaching of Integrated Science	BED144
Teaching of Physics	BED146
Teaching of Chemistry	BED148
Teaching of Biology	BED150

### **Two Year B.Ed. Course at a Glance**

	Semester 1	Semester 2	Semester 3	Semester 4	Total
<b>Courses</b>	9	10	6	10	35
<b>Credits</b>	30 credits	32 credits	28 credits	32 credits	122 Credits
<b>Marks</b>	900	1000	600	1000	3500

### **Scheme of Examination**

**12** Scheme of examination is as follows:

(a) The Two-year B.Ed. Programme is of 122 credits and the student will have to earn 120credits.

(b) The medium of instruction shall be English.

(c) In a Four credit course, three credits are assigned for theory and one credit for practical assignments or field work.

(d) In a Two credit course, one credit is assigned for theory and one credit for practical assignments or field work.

(e) In a theory course, one credit is equivalent to one hour of teaching.

(f) In the practical course, one credit is equivalent to two hours of engagement in teaching and learning.

(g) For theory courses, weightage is of 100 marks, breakup of marks of assessment, is

given under;

**100 marks-**

75 marks -Theory Exam

15 marks- Practical Assignments / Field Engagement

10 marks- Minors

(h) For a Practical course, weightage is of 100 marks and the ratio of External and Internal assessment of marks is 60:40.

(i) For passing in any course, minimum 50% marks are required to be secured.

**13.** The student will be required to earn 120 credits for the award of the degree. The student will not have the option to drop any course covered in the scheme of the examination. The student will be required to register all the courses listed in the scheme of the examination of the programme.

**Programme Transaction**

**14.** The B.Ed. programme involves lectures, discussions, tutorials, reflecting writing, case studies, school-based experiences, workshop experiences, psychology practical, visual education, community work and co-curricular activities including physical education. Preliminary School Engagement (PSE) and School Internship (SI) form the nuclei of the teacher education programme of AIE. As per NCTE norms, 20 weeks of rigorous field experience is given to the B.Ed. student-teachers in reputed schools.

**15.** The Institute organizes personality development programme, seminars, conferences, guest lectures, symposia and workshops for academic excellence and encourages participation of its student-teachers in cultural activities for a multidimensional growth of their personality. Ample opportunities for working with the community instill a sense of social concern. Co-curricular activities provide opportunities for exposure to the diverse spectrum of the socio-cultural life in India as well as the rest of the world. Besides aiming at academic excellence, the Institute also gives due attention in nurturing social sensitivity and develop cultural affinity in its student-teachers.

**16.** Educational tours, excursions and field visits are organized regularly. It is mandatory for student-teachers to participate in excursions, tours and field visits organized by the Institute.

**Timings**

**17.** The working day timings for students are from 0900 hrs. to 1600 hrs. The Institute functions six days a week (Second and Fourth Saturday are holidays). The student-teachers are expected to remain in the campus all through the Institute working hours. During the PSE and School Internship, students are expected to be in their practice teaching school as per the school timings.

### Medium of Instruction

18. The medium of instruction in Army Institute of Education is **English & Hindi**.

### Attendance

19. The student-teachers are expected to attend the classes and other activities regularly. Under unavoidable circumstances prior permission for leave is essential. Leave applications addressed to the Principal are routed through the concerned tutor/ mentor or school supervisor. As per GGSIPU New Delhi norms, students with **80%** attendance in theory courses and **90%** in practical courses are eligible to appear in End Term Examinations for each semester.

### Hostel

20. Army Institute of Education is a fully residential Institute. It provides hostel facility separately for both boys and girls. The application for accommodation in the Army Institute of Education Girls Hostel/Boys Hostel should be submitted to the Institute on the prescribed form available at the time of admission, after recommendation/approval of the Principal/Admission Committee. For rules and regulations of the Hostels, student-teachers must read the handbook available on Institute website. Permission to attend B.Ed. Programme as a day scholar, may be granted by the Chairman, on extreme compassionate grounds only.

### Uniform

21. Uniform is compulsory which is to be stitched after joining AIE. It is advisable that students are in possession of black formal shoes (boys) and black flat bellies (girls). Wearing Identity Card is mandatory. It is expected that all student-teachers dress smartly in clean and proper uniform.

## **FEE STRUCTURE AND REFUND RULES**

22. **Fees.** Main source of income of the Institute is the annual fee from the students. It is supplemented by interest on the Institution fund FDs and recovery of rental charges from staff staying in the campus. The fee per annum for the B.Ed. Programme at Army Institute of Education is as under: -

### (a) **College Fee: First Year (Academic Session 2022-23)**

<b>S. No</b>	<b>Details</b>	<b>Fees (₹)</b>
(a)	Tuition Fee	70,000.00
(b)	Activity Fee	1,000.00
(c)	Alumni Fee (One Time)	2,000.00
(d)	University Fee	20,000.00
(e)	Security Deposit (One Time) (Refundable)	10,000.00
	<b>Total</b>	<b>1,03,000.00</b>

**Note: -**

1. Fee for the full year to be paid at the time of Admission.
2. The Fees structure is notified as per the directions of GGSIPU University during the academic session vide letter No GGSIPU/JR/(Admissions)2019-2020/332 dt 07 Sep 2020 and Admission Brochure of GGSIPU for academic session 2022-23.

**(b) College Fee: Second Year (Academic Session 2023-24)**

S. No	Details	Fees (₹)
(a)	Tuition Fee	70,000.00
(b)	Activity Fee	1,000.00
(c)	University Fee	20,000.00
	<b>Total</b>	<b>91,000.00</b>

**Note: -**

Fee for the full year to be paid at the time of Commencement of Academic Session as notified by GGSIPU in the Academic Calendar 2023-24.

**(c) Hostel Fee: First Semester (Jul to Dec 2022)**

S. No	Details	Fees (₹)
(a)	Rent & Allied and power backup	18,048.00
(b)	Messing @ Rs 3600/- pm	21,600.00
(c)	Laundry @ Rs 375/- pm	2,250.00
(d)	Conveyance Charges (Exam) for one year	3,000.00
(e)	Internet Charges for one year	1,000.00
(f)	Vidyarthi Suraksha Kavach for one year	120.00
	<b>Total</b>	<b>46,018.00</b>

**Note: -**

1. Fee to be paid during the first week of the commencement of the Semester which is notified to commence by GGSIPU wef 01 Sep 2022.
2. Messing and Laundry charges are subject to change as per the contractor rates.

**(d) Hostel Fee: Second Semester (Jan to Jun 2023)**

S. No	Details	Fees (₹)
(a)	Rent & Allied and power backup	18,048.00
(c)	Messing @ Rs 3,600/- pm	21,600.00
(d)	Laundry @ Rs 375/- pm	2,250.00
	<b>Total</b>	<b>41,898.00</b>

**Note: -**

1. Fee to be paid during the first week of the commencement of the Semester.
2. Messing and Laundry charges are subject to change as per the contractor rates.

**(e) Hostel Fee: Third Semester (Jul to Dec 2023)**

S. No	Details	Fees (₹)
(a)	Rent & Allied and power backup	18,048.00
(b)	Messing @ Rs 3600/- pm	21,600.00
(c)	Laundry @ Rs 375/- pm	2,250.00
(d)	Conveyance Charges (Exam) for one year	3,000.00
(e)	Internet Charges for one year	1,000.00
(f)	Vidyarthi Suraksha Kavach for one year	120.00
	<b>Total</b>	<b>46,018.00</b>

**Note: -**

1. Academic Session will commence with effect from 15 Jul 2023, hence Power Backup, Messing & Laundry charges has been calculated for five & half months.
2. Messing and Laundry charges are subject to change as per the contractor rates.
3. Fee to be paid by 25 Jul 2023.

**(f) Hostel Fee: Fourth Semester (Jan to Jun 2024)**

S. No	Details	Fees (₹)
(a)	Rent & Allied and power backup	18,048.00
(c)	Messing @ Rs 3,600/- pm	21,600.00
(d)	Laundry @ Rs 375/- pm	2,250.00
	<b>Total</b>	<b>41,898.00</b>

**Note: -**

1. Fee to be paid during the first week of the commencement of the Semester.
2. Messing and Laundry charges are subject to change as per the contractor rates.

(g) **College Uniform-** It will be compulsory to get the college uniform stitched from vendor as approved by the college. Approx cost for two shirts, two trousers and one blazer and a tie would be Rs 7000/- which will be borne by the students.

**Refund of Security Deposit**

**23.** The security deposit will be refunded to the students after deducting dues, if any, on their completion of the B. Ed. Programme.

**Mode and Schedule of Payment**

**24.** All fees will be paid through digital transaction/cheque/DD only. The college fee will be paid annually and Hostel fee will be paid semester wise. Modes of payments are as under: -

(a) **College Fee.**

1. After the provisional allotment of seat by the University, the candidates will have to pay to the IP University directly, the part College (Academic) Fee of Rs 40,000/- through Cash (challan will be generated and fee may be deposited through cash in any branch of Indian Bank) or through Net Banking/Credit Card/Debit Card.
2. The balance college fee of Rs 63,000/- shall be paid in Army Institute of Education through NEFT/ Cheque/Demand Draft on the day of reporting to the college along with the University generated Admission Slip, Provisional Allotment Letter and Part Academic Fee Payment Receipt.
3. During the second year, the student will pay the College fee in one installment at the time of Commencement of Academic Session as notified by GGSIPU in the Academic Calendar 2023-24. The Institute will release a notification to this effect.

(b) **Hostel Fee.**

1. To be paid in Army Institute of Education through NEFT/ Cheque/Demand Draft at the time of admission for Semester I.
2. For Semester II, III & IV, Hostel Fee to be paid by after Institute releases the notification to this effect as per Academic Calendar announced by GGSIPU for the semesters in session 2022-23 & 2023-24.

(c) **Fee Payment Through College ERP.** College and hostel fee will be paid through college management ERP. Students will be required to login to their respective account and pay the fee.

25. Details of Bank Acct Name & No, IFSC code are as under: -

(a) **College Fee**

Name of Account Holder	-	Army Institute of Education
Name of Bank	-	Canara Bank
Branch	-	AWHO Gurjinder Vihar Greater NOIDA
Account No	-	90082150000038
IFSC Code	-	CNRB0019451

(b) **Hostel Fee**

Name of Account Holder	-	AIE Girls Hostel
Name of Bank	-	Canara Bank
Branch	-	Alpha 1 Com Mkt Greater NOIDA
Account No	-	90082140000013
IFSC Code	-	CNRB0018689

## **Refund Rules.**

### **26. Refund of College Fee**

(i) On taking admission to join the Programme, if a candidate fails to report to join the Programme or withdraws at any stage, he / she will forfeit deposits as per following four tier system:

<u>S No</u>	<u>Percentage of Refund of Aggregate fees*</u>	<u>Point of Time when Notice of Withdrawal of Admission is Served to AIE</u>
(i)	100%	15 days before the formally-notified last date of admission
(ii)	80%	Not more than 15 days after the formally-notified last date of Admission
(iii)	50%	More than 15 days but less than 30 days after formally-notified last date of admission
(iv)	00%	More than 30 days after formally-notified last date of Admission

\*(Inclusive of Programme fees and non-tuition fees but exclusive of caution money and security deposit).

(b) Last date of admission will be notified by the University. Please visit the University website regularly.

(c) For details on Refund Policy for Admissions please refer GGSIPU Admission Brochure for academic session 2022-23.

### **27. Refund of Hostel Charges.**

(a) Hostel/Rent & Allied Charges- After commencement of course if seat is filled by another candidate, a single day of the month will be treated as a month, and balance charges will be refunded. If seat remains vacant, one year charges to be retained.

(b) Messing Charges - As per actual. A single day of the month will be treated as a month.

(c) Other Charges- As per actual. A single day of the month will be treated as a month.

## ADMISSION PROCESS

### **28. Important Instructions.**

- (a) The term "University" in this admission brochure shall mean the Guru Gobind Singh Indraprastha University.
- (b) The application forms shall be available in the online mode only from the University Website: <http://www.ipu.ac.in>
- (c) The last date of application may be extended for any programme(s) / CETs by the University.
- (d) It is the responsibility of the candidates to ascertain whether he/she possess the requisite eligibility and qualifications for admission. Applying for a particular CET, appearing for the written examination and qualifying the same does not necessarily mean acceptance of eligibility. Every applicant for a particular CET must satisfy the eligibility criterion as specified in GGSIPU Admission Brochure for academic session 2022-23 (or its amendments / corrections).
- (e) The applicants are advised that since the form filling as well as admit cards shall be made available through the online mode only by the University, they must keep the details of their login id and the password secure and safe.
- (f) Applicants should be careful in choosing the CETs that they apply for, as no change would be permissible after the application has been submitted.
- (g) The language of the CET for B.Ed. shall be in both English and Hindi. The Question Paper shall be set both in English and Hindi Language (Except the English Comprehension Section which shall only be in English).
- (h) The University may add or remove programmes of studies from any or all CET Codes.
- (i) A Separate Application Form has to be filled-in for each programme (s) having distinct CET Code.
- (k) No separate intimation will be sent to the candidates regarding declaration of results and commencement of counselling/ admission. Result will be declared on University Website (<http://www.ipu.ac.in>). Detailed schedule of first counselling/admissions will be notified prior to commencement of respective counselling, on the University Website (<http://www.ipu.ac.in>).
- (l) The University will declare and display the ranks of only those candidates who are declared as qualified in the CET-2022. The admissions will be made only out of these qualified and eligible candidates strictly in order of merit. The rank of candidates who do not qualify in CET-2022 will not be declared.
- (m) Applicants should retain a printout of the CET application form as proof of application.
- (n) In all communications regarding submission of application or otherwise related to admissions, the copy of the application form must be submitted as otherwise the communication would be deemed incomplete and no processing would be performed on the communication, without any notice to the applicant.



(o) There will be no rounding-off of the percentage of marks of qualifying examination while deciding the basic eligibility of any candidate for admission e.g. if a candidate obtained 49.99% marks in his/her qualifying examination, then it will not be rounded-off to 50%.

(p) If a candidate clears the qualifying examinations in a particular year (A), and in the subsequent year (B) appears in the improvement examinations, then in the year B or later, if the candidate applies on the basis of the qualifying examination, the best marks obtained in the two result of the examination held in the year A or B, for a specific subject, shall be used for calculation / verification of eligibility for all papers for which result was declared by the examining body of the qualifying examinations.

(q) For ascertaining the eligibility conditions, combination of mark sheets, shall be allowed, only and only if the mark sheets are from the same Board. If any particular candidate changes the Board e.g. CBSE to NIOS, an appropriate proof of accepting the marks of earlier Board shall be required, by the new Board. Thus, such candidate shall supply the one complete mark sheet making him eligible.

(r) The tentative schedule of counselling together with all appendices shall be notified on the University website <http://www.ipu.ac.in> while the detailed schedule shall be notified after declaration of merit/result of the CET.

(s) The list of documents required shall be informed through the detailed counselling schedule as notified on the University website <http://www.ipu.ac.in>.

(t). The candidates are advised to check their status with the help of the login id and password.

(u) Write the complete e-mail address and phone number in the application form carefully. Please note that this e-mail address and phone number may be used by the University for future communications.

(v) No admitted student pursuing a programme of study from the Guru Gobind Singh Indraprastha University is allowed to pursue any other (2nd or more) degree / diploma programme of study from any University including GGSIPU at any given moment of time. If at any stage it is found that an admitted student has registered for more than one programme of study in GGSIPU or any other University, simultaneously then the admission of such a candidate shall be cancelled from all programmes of studies of GGSIPU.

(w) Only filling the application for admission (Common Entrance Test) shall not, *ipso facto*, entitle a candidate to get admission to a programme.

(x) Only qualifying the Common Entrance Test shall not, *ipso facto*, entitle a candidate to get admission to a programme.

(y) It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission.

**Note:** Please refer to the University Admission Brochure for academic session 2022-23 for detailed instructions.

## **Eligibility Conditions.**

**29.** The candidates aspiring for admission to the B.Ed. programme at Army Institute of Education must meet the eligibility criteria given below:

(i) **Mandatory Requirements.** The applicants must fall into one of the following categories: -

- (i) Wards / spouses of serving Army personnel.
- (ii) Wards / wives of Ex-Army personnel granted / awarded regular pension, liberalized family pension, family pension or disability pension at the time of their superannuation, demise, discharge, release medical board / invalided medical board. This includes wards of recruits medically boarded out and granted disability pension.
- (iii) Wards / wives of Ex-Army personnel who have taken discharge / release after ten years of service.
- (iv) Adopted / Step Children and Children of Remarried Widows: Adopted Child of Army personnel adopted at least five years prior to seeking admission.
- (v) Step Children are eligible provided they are born out of wedding where at least one parent belonged to the Army.
- (vi) Children of Widows of Army personnel who are born as a result of second marriage with Army personnel. However, children of widows of Army personnel born out of remarriage with Non – Army personnel would not be eligible for admission.

(b) **Eligibility Criteria for wards of Ex Army Medical Corps Officers/Army/Dental Corps Officers presently Serving with IN/IAF.** Wards of only those Ex-Army medical officers / Army Dental officers serving with Indian Navy or Indian Air Force who have served with the Army for 10 years.

(c) **Eligibility Criteria for Children of APS Personnel.**

- (i) Children of APS personnel classified as ex-servicemen as per Government of India, Ministry of Defence letter No 9 (52)/88/D(Res) dated 19 Jul 89.
- (ii) Children of those APS personnel who are on deputation and who have put in 10 years of service in the Army.
- (iii) Children of APS personnel who are directly recruited into APS and of those who, as per their terms and conditions of service, retired from APS after completing their minimum pensionable service.

(d) **Eligibility Criteria for Children of MNS / TA Personnel** The following are eligible:

- (i) Children of only those members of MNS who have 10 years' service as regular members of MNS or are in receipt of pension from the Army.
- (ii) Children of only those TA personnel who have completed 10 years of embodied service.

(e) **Definition of Dependent Children.** Dependent children are defined as sons/daughters till

marriage or employment whichever is earlier.

(f) **Ineligible Candidates.** The following categories of candidates are not eligible: - Those who are not included in any of the categories mentioned in Para 25 above on the date of the commencement of the course.

(g) **Educational Qualifications.** Candidates with at least 50% percent marks either in the Bachelor's Degree and/or in the Master's degree in Sciences/ Social Sciences/ Humanities, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55 % marks or any other qualification equivalent thereto, are eligible for admission to the programme.

The College strictly adheres to the norms of GGSIPU New Delhi for Admission Criteria & Course Content. GGSIPU New Delhi shall follow NCTE guidelines/ regulations for the B.Ed. programme for admissions and implementation.

**Note:**

As per GGSIPU norms, Widows, Wards and Wives of Serving/ Ex Servicemen Army Personnel will be allowed 5% relaxation of marks in the minimum eligibility requirement or as specified by the statutory body governing the programme of study.

Relaxation as mentioned above and elsewhere in University Admission Brochure, will be granted to only those candidates, who are able to produce necessary relevant supporting documents as per the Admission Brochure before the Admission Officer present at the Venue of the Document Verification / Counselling /Admission. Therefore, for seeking those relaxations, necessary documents must be obtained in advance by all candidates from the Competent Authority as prescribed. (Refer Appendix 15 A/B/C in GGSIPU Admission Brochure (PART E) Academic Session 2022-23.

Candidates having fulfilled the eligibility conditions, as mentioned above, may opt for any two teaching methodology subjects, as per details given below for graduates and post graduates.

(h) **Graduates:** Candidates must have passed at least two subjects out of the following list of the teaching methodology subjects as mentioned below: (i) English (ii) Hindi (iii) Urdu (iv) Punjabi (v) Sanskrit (vi) Mathematics (vii) Integrated Science (viii) Social Science.

**Note:**

1. University shall abide strictly to the NCTE norms for admission in B.Ed. programme.
2. Candidates are advised not to choose two languages as teaching methodology subjects.
3. The choice of the teaching Methodology shall be based on the subjects studied by the candidate at the graduation level.
4. The candidate must have passed at least two subjects out of the list of the teaching methodology subjects as mentioned above. These two subjects should be available as teaching subjects in the institute / college in which the candidate seeks admission.
5. The second teaching subject can be chosen either from the main subjects or subsidiary subject passed by the candidate at the graduation level.

6. The candidate who has studied either Political Science /History /Geography/ Economics /Philosophy/Sociology/Psychology will be eligible to take Social Science as one of the teaching subjects.

7. Candidates who have studied either Physics/Chemistry/Botany/Zoology/Life Science will be eligible to take Integrated Science as one of the teaching subjects.

(i) **Post Graduates:** Candidates must have passed at least two subjects out of the following list of the teaching methodology subjects as mentioned below: (i) English (ii) Hindi (iii) Urdu (iv) Punjabi (v) Sanskrit (vi) Mathematics (vii) Biology (viii) Physics (ix) Chemistry (x) Accountancy (xi) Business Studies (xii) Political Science (xiii) History (xiv) Geography (xv) Economics (XVI) Home Science.

Only post graduate students are eligible to take the above mentioned subjects.

**Note:**

1. University shall abide strictly to the NCTE norms for admission in B.Ed. programme.
2. Candidates are advised not to choose two languages as teaching methodology subjects.
3. The choice of the teaching Methodology shall be based on the subjects studied by the candidate at the post-graduation or graduation level.
4. The candidate must have passed at least two subjects out of the list of the teaching methodology subjects as mentioned above. Candidates will be allotted teaching subjects from the subjects listed above provided the same is being offered by the College.
5. The First Teaching Subject can be chosen from the subjects passed by the candidate at post- graduation level.
6. The Second Teaching Subject can be chosen either from the main subjects or subsidiary subjects passed by the candidate at graduation level.

(j) **Age Limit.** As on 01.08.2022 candidate should not be beyond 35 years of age as per GGSIPU New Delhi Admission norms (Refer GGSIPU Admission Brochure for Academic Session 2022-23).

**30. Age Relaxation.**

Candidates desirous of applying for age relaxation as per norms above should apply in writing to Joint Registrar (Admissions), Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi 110078. The upper age limit maybe relaxed upto a maximum of five years in exceptional cases by the Admission Officer (designated) of the concerned programme if he/she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply/appear in the CET. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period. The application should be submitted along with supporting documents (if any). Any age relaxation beyond this shall be given by the Registrar of the University.

The candidates desirous of applying for age relaxation should apply in writing to Joint Registrar (Admissions), Guru Gobind Singh Indraprastha University.

If a candidate takes admission on the basis of a false age claim, the admission of such a candidate shall be cancelled with forfeiture of entire fees paid, as and when such cases are detected.

**31. Responsibility for Ensuring Eligibility.**

It is the responsibility of the candidates to ascertain whether he/she possess the requisite eligibility and qualifications for admission. Appearing for the written examination does not necessarily mean acceptance of eligibility.

**32. Result Awaited/ Compartment/ Supplementary Cases.**

All such candidates who have appeared in the qualifying examination (irrespective of the outcome of their final result) will be eligible to appear in the CET 2022 and all such candidates will be provisionally admitted in the respective programs; provided that the examination of the qualifying programme of study on the basis of which admission is sought is over before the commencement of classes in the University for the programme of study in which admission is sought. Further, such provisionally admitted candidates will have to fulfil his/her eligibility as per the eligibility laid down by the University. All such candidates whose result is awaited, will have to submit an undertaking / self- declaration form at the time of admission/ verification of document in the prescribed Performa. The candidate will have to submit the final result of qualifying degree proving his/her eligibility on or before the date notified by the University, to the Principal of the College. In case the candidate fails to submit his/her final result of qualifying degree in the manner as prescribed above to prove his/her eligibility on or before the notified date by the University, whatsoever the reason may be, his/her admission will be treated as null and void (cancelled) and the entire fee will be forfeited and under no circumstances he/she will be allowed to appear in the End Term Exam. If such and admitted student appears for the examination and even if the result of such students is declared, the candidature of such provisionally admitted candidates shall be cancelled and the result declared as null and void.

No extension beyond date notified by the University on its website/admission brochure shall be allowed by the university in any case.

There will be no rounding-off of the percentage of marks of qualifying examination while deciding the basic eligibility of any candidate for admission e.g. if a candidate obtained 49.9% marks in his/her qualifying examination, then it will not be rounded-off to 50%. Therefore, the candidate is not eligible for that programme where minimum requirement of marks is 50%. In case candidate for any reason fills the minimum % wrongly in Verification Form, he/she shall be solely responsible.

**33. Physical Fitness.**

(a) The applicant must be in good mental and physical health and should be free from any physical / mental defect which is likely to interfere with his/her studies including active outdoor duties required of a professional.

(b) Accordingly, all the students shall be required to submit a Medical Certificate indicating fitness from a Doctor with valid registration under the Medical Council of India Act, at the time of admissions / counselling (refer Appendix 6 of GGSIPU Admission Brochure for Academic

Session 2022-23.

**34. Syllabus for B.Ed. CET CODE 122.**

- (a) Language Proficiency- 25%
- (b) Mental Ability and Reasoning - 25%
- (c) General Awareness – 25%
- (d) Aptitude for Teaching – 25%
- (e) The Question Paper shall be set both in English and Hindi Language (Except the English Comprehension Section which shall only be in English).

**35. General Guidelines for Common Entrance Examinations (CET).**

- (a) Computer Based Test (CBT Mode) will be conducted for CET.
- (b) The test centers for the Common Entrance Tests conducted by the University are Delhi NCR, Chandigarh, Chennai, Guwahati, Jaipur, Lucknow, Mumbai, Navi Mumbai (please refer GGSIPU Admission Brochure 2022-23).
- (c) There will be negative marking for every incorrect answer. Incorrect answers will include 'Wrong answers' as well as "those which contain more than one answer to the question." For each incorrect answer 1 mark will be deducted. The negative marking scheme of examination for a particular CET shall be specified.
- (d) Examination Centre once allotted by the University will not be changed and no request in this regard will be entertained under any circumstances. In case the first and second option for centre are not invoked or due to any other reason, then the candidate will be allocated Delhi Centre.

**36. Scheme of Test (CET).**

- (a) The test paper will contain 100 ob
- (b) jective-type questions in all for all CETs. Each question will be provided with four alternative answers marked as (1), (2), (3) and (4).
- (c) Each multiple choice question shall carry four marks. There will be negative marking for incorrect answer. One mark will be deducted for each incorrect answer.
- (d) The Online Examination will be of 150 minutes.
- (e) The medium test shall be in English and Hindi.
- (f) For those who are unable to appear in the test on the scheduled date for any reason, retest will not be held by the University under any circumstances. No refund of fee is permissible.

**37. CET Admit Card. To be notified by CET Cell, GGSIPU.**

**38. Online Counseling Procedure and Subsequent Admission.**

- (i) Online counseling will be done by University for B.Ed. programme.
- (b) The detailed instructions about the online counselling, User Manual, FAQs shall be available on the University website <http://www.ipu.ac.in> & [www.ipuadmissions.nic.in](http://www.ipuadmissions.nic.in). Candidates are advised to go through the details thoroughly at these sites before registration.

This information shall be available before the start of the online counselling. Aspirants / candidates should keep seeing the University website(s) in this regard.

(c) For counseling schedule refer to notifications on GGSIPU official website <http://ipu.ac.in/> & its admission website <https://ipu.admissions.nic.in/> regularly.

### **39. Joining Instructions.**

(a) Students are required to bring 06 passport size photographs along with the following documents at the time of reporting and joining AIE.

(b) **Mark-sheets and Degree.** (Original + 2 photocopies attested by a Gazetted officer or self-attested)

- (i) Class X/ D.O.B
- (ii) Class XII
- (iii) Graduation (All years/ semesters)
- (iv) Post- Graduation (All years/ semesters)
- (v) Aadhar card

(c) Title of the papers appeared at the graduation and post-graduation stage has to be clearly mentioned along with paper code in the photocopy of mark sheet or its back side.

(d) In case of students who have passed their qualifying examination through distance/open education from any recognized University/ Board/ Institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from University imparting Open/distance education certifying the location of study centre must be submitted.

(e) **CET Documents.** (Original + 2 photocopies self-attested)

- (i) CET Application Form
- (ii) CET Admit Card
- (iii) Counselling Participation Fee Receipt
- (iv) Counselling Registration Form
- (v) Document Verification Slip for Army Category
- (vi) Admission Slip
- (vii) Provisional Allotment Letter
- (viii) Part Academic Fee Receipt of Rs 40,000/- (GGSIPU)

(f) **Character Certificate (in Original).** From the head of the institution from which the qualifying examination is passed or from a Gazetted Officer. It should not be more than six months old.

(g) **Medical Certificate.** Certified by registered Medical Officer or MBBS Doctor.

(h) **Reserved Category (Army) Certificate.** Form 9A as per University Brochure (In the name of the student)

(i) **Migration Certificate.** From the university from which the candidate has passed his / her last examination, in original.

(j) Anti-ragging Form (Original)

(k) Gap Year Certificate (Original), if applicable.

(l) **Undertakings.** In case of Result awaited, an Undertaking by the student stating he/she is responsible for proving his/her eligibility **before date notified by the University.**

(m) NEFT/Cheque/Demand Draft of Rs 49,678/- drawn in favour of Army Institute of Education payable at GREATER NOIDA.

**40. Custody of Original Certificates.**

Original of all certificates, as mentioned above, will have to be produced by the candidate for verification of his eligibility for admission to the B. Ed. programme. These will be produced on the day of admission and will thereafter be returned to the candidates. Candidates are advised to apply / approach the university where they appeared for the last examination and obtain their migration certificate well in time. Admission may be denied if the migration certificate is not produced at the time of joining the Institute.

**41. Inability to Produce Original Documents at the Time of Admission.**

In case a candidate is already pursuing a Programme of study in some other Institute and the original certificates are held elsewhere, he / she will be provisionally admitted on the basis of the attested copies of his/ her certificates. In such cases, the candidate must produce a letter from the Head of the College / Institution concerned stating the fact. Once the admission has been granted, the candidate must produce the original certificates within 15 days of his / her admission to the Institute for verification, failing which the admission of the candidate will be cancelled and the seat allotted to the candidate next in merit.

**Discipline- Students**

**42.** The affairs of the Colleges should be so conducted so as to promote self-discipline. values leading to healthy, dignified and orderly behaviour to build up traditions that add to the reputation of the college.

**43.** The observance of rules of discipline and good behaviour shall be a pre-condition to a student's continuance in the College. In the event of serious breach of discipline by a student, if the Principal is convinced that the continuance of the student in the College is likely to be detrimental to the general tenor or discipline of the College, he/she may be expelled from the College.

**44.** Code of for the students of AIE are given in Appendix 11.

**45. Accident.**

Army Institute of Education will not be responsible for any accident or death of any student during the entire duration of the Programme or during his/ her stay in the hostel, the institution or while on outdoor training/trips.

**46. Bond.**

There is no liability / bond for the students admitted to Army Institute of Education to join armed forces after the completion of their B.Ed. Programme.

**MISCELLANEOUS INSTRUCTIONS**

**47.** All admissions made by Army Institute of Education to its B. Ed. Programme are provisional. The admissions will be considered final only when the eligibility criteria are met and the admissions are endorsed by GGSIP University, New Delhi.

**48.** All students must bring with them ECHS dependent card along with ECHS self-attested



proforma for dependent son/daughter above 18 years of age duly countersigned by O/C Parent Polyclinic and dependent CSD Card, to utilize services of ECHS empaneled hospitals or CSD canteen located close by, when required.

49. No valuables (cash/jewellery/laptop etc) should be carried/kept in hostel or class rooms by the students. AIE will not be responsible for loss/theft/damage to any such personal item. Students themselves are responsible for safe custody of their belongings.

### **EDUCATION LOAN: CENTRAL SCHEME TO PROVIDE INTEREST SUBSIDY (CSIS)**

50. **Introduction.** Indian Banks' Association (IBA) has formulated a comprehensive model educational loan scheme for adoption by all banks aimed at providing financial support from the banking system to deserving/meritorious students for pursuing higher education in India/abroad.

51. **Objective.** The Govt has approved a scheme to provide full interest subsidy during the period of moratorium i.e Programme period plus one year or six months after getting job whatever is earlier, on loans taken by students belonging to Economically Weaker Sections, from the scheduled banks under the educational loan scheme of IBA, for pursuing any of the approved Programmes in technical & professional streams, from recognized institutions in India. The nomenclature of the scheme would be 'Central Scheme to provide Interest Subsidy (CSIS) for the period of moratorium on educational loans.

52. **Applicability.** The interest subsidy is restricted to students enrolled in recognized Tech/Professional Programmes (after class XII) in India in educational Institutions established by act of Parliament and other institutions recognized by concerned statutory bodies or set up by central/state govt.

53. **Moratorium Period.** Programme period plus one year or six months after getting the job, whatever is earlier.

54. **Income Limit/Proof.** The benefit of the scheme would be applicable to those students belonging to economically weaker sections with an annual gross parents/family income upper limit of Rs 4.5 Lakh per year from all sources. Income proof shall be required from the students from such public sanctioning, authorized by the state govt.

55. **Eligibility for Interest Subsidy.** The interest subsidy under the scheme shall be available to the eligible students only once, either for the first undergraduate degree Programme or the post graduate degree/diploma in India.

56. **Awards/Certificate.** There would be a tag/marker on the degree of the students indicating his/her repayment liability. Tag will enable the employer to identify loanee.

### **Similar Schemes.**

57. The National Minorities Development & Finance Corporation (NMDFC) has an educational loan scheme for individual beneficiaries which is implemented through state channelizing agencies. Interest on loan under these schemes shall also be subsidized for the period of moratorium as per terms & condition of this scheme.

58. Indian Army has an educational loan scheme for serving persons their wards/dependent sisters pursuing undergraduate studies in Govt recognized Colleges/Universities/Institutions.

**Nodal Bank.**

59. The scheme shall be implemented through CANARA Bank, which is the Nodal Bank.

**List of Tech/Professional Programmes.**

60. The list of programmes for which the scheme is applicable, is brought out by the Ministry of HRD. UGC/AICTE also display the names of programmes & Institutions in their website.



## **INDIAN ARMY** **EDUCATION LOAN SCHEME**

➤ **HIGHLIGHTS OF THE SCHEME:-**

❖ **FOR SERVING PERS/ THEIR WARDS/ DEPENDENT SISTER PURSUING UNDER GRADUATE/ POST GRADUATE STUDIES IN GOVT RECOGNISED COLLEGES/UNIVERSITIES/INSTITUTIONS.**

❖ **UPPER LIMIT - Rs 5,00,000/-.**

❖ **INTEREST RATE - 7% P.A.**

❖ **EFFECTIVE ROI - 3.5 TO 3.8%.**

❖ **DURATION – MAX 5 YEARS OR SIX MONTHS BEFORE RETIREMENT (WHICHEVER IS EARLIER)**

❖ **REPAYMENT MODE - EMI (ECS MANDATE TO BEGIN WITH. LATER THROUGH CDA(O)/PAO(OR)**

❖ **COLLATERAL SECURITY - NIL**

❖ **MORATORIUM PERIOD - NIL**

➤ **DOWNLOAD APPLICATION FORM FROM:-**

<https://indarmy.nic.in/Site/NewsDetail/frmNewsDetails.aspx>

➤ **FOR FURTHER DETAILS, CONTACT:-**

❖ **E-MAIL – [agbrloansec@gmail.com](mailto:agbrloansec@gmail.com)**

❖ **ARMY TELE – 34499**

❖ **CIVIL TELE – 011-20863017**

❖ **ADDRESS - EDUCATION LOAN SECTION**

**ADJUTANT GENERAL'S BRANCH, INTEGRATED HQ OF MoD (ARMY)  
ROOM NO 17B, WEST BLOCK-III, RK PURAM, NEW DELHI-110066**

**DOCUMENT CHECKLIST**

**ARMY INSTITUTE OF EDUCATION  
(Affiliated to Guru Gobind Singh Indraprastha University, New Delhi)  
BACHELOR OF EDUCATION PROGRAMME 2022-24**

S. No.	Documents	Original	2 Photocopies	Appx No
1	CET Application Form			
2	CET Admit Card			
3	Counselling Registration Form			
4	Part Academic Fee Receipt (GGSIPU)			
5	Document Verification Slip for Reserved Category			
6	Provisional Allotment Letter			
7	Mark Sheet of Class X			
8	Certificate of Class X			
9	Mark Sheet of Class XII			
10	Certificate of Class XII			
11	Mark Sheets & Certificate of Graduation (I, II, III Year)			
12	Mark Sheet & Certificates of Post-Graduation (I, II Year)			
13	Migration Certificate			
14	Character Certificate not more than 06 months old			
15	Aadhar Card			
16	Balance College Fee payment receipt: <b>Cheque/ NEFT/ DD of Rs 49,678/- drawn in favor of AIE payable at Greater NOIDA</b>			
17	Admission Form in duplicate			Appendix 1
18	Adherence to Fee Policy Undertaking (by student and Parent/ Guardians)			Appendix 2
19	Adherence to Code of Conduct and Discipline (by student and Parent/ Guardians)			Appendix 3
20	Attendance Compliance Undertaking (by student and Parent/ Guardians)			Appendix 4A & 4B
21	Parent's/Guardian's consent for sending ward/spouse for Camp and outdoor activities			Appendix 5
22	Undertaking from Result Awaited Candidates for Seeking Provisional Admission			Appendix 6
23	Medical Certificate			Appendix 7
24	Anti- Ragging Affidavit by Student			Appendix 8A
25	Anti- Ragging Affidavit by Parent/ Guardian			Appendix 8B
26	Dependence Certificate			Appendix 9A
27	Army Category Certificate with Supporting Documents			Appendix 9B
28	Admission Verification Form			Appendix 10
29	Code of conduct Students			Appendix 11
30	Seeking Admission Under Reserved Category			

Name & Signature of Admission Officer/Counsellor: \_\_\_\_\_

Date: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_  
College Stamp with Date

Principal's Signature: \_\_\_\_\_



11. Academic Qualifications:

Qualification	Year	Institution/ University/ Board	Subjects (Including Subsidiary)	Division/ Percentage

12 Teaching Subjects allotted on the basis of Graduation/Post Graduation

(1) \_\_\_\_\_ (2) \_\_\_\_\_

13. Local Address: \_\_\_\_\_  
\_\_\_\_\_

14. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

15. Aadhar Card No: \_\_\_\_\_ Ph No\*: \_\_\_\_\_

16. E-mail Id\* \_\_\_\_\_

\* It is mandatory to fill Aadhar Card, Mobile No & E mail ID

17. Official Address of Parent/ Husband: \_\_\_\_\_

(For serving Army personnel) \_\_\_\_\_

E-mail \_\_\_\_\_

(It is mandatory to fill mobile No & email ID.

**18. Declaration by the Candidate**

I \_\_\_\_\_ hereby declare and affirm that: -

(Name of the Candidate)

(a) I fulfill all the eligibility conditions for admission to the B. Ed. programme as laid down in the Admission Brochure 2022-23.

(b) I have qualified/ I am appearing in the qualifying examination for admission to the B. Ed programme in the year 2022.

(c) The information given by me in this application form is true to the best of my knowledge and belief.

(d) I agree to conform to the rules, acts and statutes enforced by the Govt / Army HQ / AIE/ NCTE/ GGSIP University. I also undertake that during my stay in AIE as student, I will do nothing inside or outside the AIE that may lead to disciplinary action against me under the rules, acts and statutes of the affiliating NCTE/GGSIP University/AIE.

(e) I fully understand that the Principal / Management of AIE will have full liberty to expel / rusticate me from the institute for any act of disobedience or infringement of rules prescribed by the university, NCTE and AIE.

Place:

Date: \_\_\_\_\_  
(Signature of the Candidate)

**21. Declaration by the Parent / Husband**

I, \_\_\_\_\_ solemnly declare that :-  
(Name of the Parent / Husband)

(a) The particulars furnished by my wife / son / daughter Mrs / Mr / Miss \_\_\_\_\_  
\_\_\_\_\_ in this application form are correct to the best of my knowledge and belief.

(b) I undertake and bind myself to pay on behalf of my wife / son / daughter such fees, charges etc, which AIE may levy from time to time and in the event of failure on my part and /or on the part of my wife / son / daughter in this regard, the management of the AIE may take such legal action against me / my wife/son/daughter as it may deem necessary.

Place: \_\_\_\_\_ Signature of Parent / Husband/ Guardian -----

Date: \_\_\_\_\_ Name and Rank of Parent / Husband/ Guardian -----

**22. Mode of Fee Payment: \_\_\_\_\_ Amount: \_\_\_\_\_**

Verified by Accountant \_\_\_\_\_

Cheque/DD must be drawn in favour of: **AIE payable at Greater NOIDA**

**Note:** Students are required to be very careful with the spellings of beneficiary's name in the cheque/ draft.

Name & Signature of Admission Officer/Counsellor: \_\_\_\_\_

Date: \_\_\_\_\_

Registrar's Signature: \_\_\_\_\_

Principal's Signature: \_\_\_\_\_

College Stamp with Date:





11. Academic Qualifications:

Qualification	Year	Institution/ University/ Board	Subjects (Including Subsidiary)	Division/ Percentage

12 Teaching Subjects allotted on the basis of Graduation/Post Graduation

(1) \_\_\_\_\_ (2) \_\_\_\_\_

13. Local Address: \_\_\_\_\_  
\_\_\_\_\_

15. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

15. Aadhar Card No: \_\_\_\_\_ Ph No\*: \_\_\_\_\_

16. E-mail Id\* \_\_\_\_\_

\* It is mandatory to fill Aadhar Card, Mobile No & E mail ID

17. Official Address of Parent/ Husband: \_\_\_\_\_ (For  
serving Army personnel) \_\_\_\_\_ E-mail \_\_\_\_\_  
\_\_\_\_\_

(It is mandatory to fill mobile No & email ID.

**18. Declaration by the Candidate**

I \_\_\_\_\_ hereby declare and affirm that: -  
(Name of the Candidate)

(a) I fulfill all the eligibility conditions for admission to the B.Ed. programme as laid down in the Admission Brochure 2022-23.

(b) I have qualified/ I am appearing in the qualifying examination for admission to the B.Ed. programme in the year 2022.

(c) The information given by me in this application form is true to the best of my knowledge and belief.

(d) I agree to conform to the rules, acts and statutes enforced by the Govt / Army HQ / AIE/ NCTE/ GGSIP University. I also undertake that during my stay in AIE as student, I will do nothing inside or outside the AIE that may lead to disciplinary action against me under the rules, acts and statutes of the affiliating NCTE/GGSIP University/AIE.

(e) I fully understand that the Principal / Management of AIE will have full liberty to expel / rusticate me from the institute for any act of disobedience or infringement of rules prescribed by the university, NCTE and AIE.

Place:

Date: \_\_\_\_\_

(Signature of the Candidate)

**21. Declaration by the Parent / Husband**

I, \_\_\_\_\_ solemnly declare that :-  
(Name of the Parent / Husband)

(f) The particulars furnished by my wife / son / daughter Mrs / Mr / Miss \_\_\_\_\_  
\_\_\_\_\_ in this application form are correct to the best of my knowledge and belief.

(g) I undertake and bind myself to pay on behalf of my wife / son / daughter such fees, charges etc, which AIE may levy from time to time and in the event of failure on my part and /or on the part of my wife / son / daughter in this regard, the management of the AIE may take such legal action against me / my wife/son/daughter as it may deem necessary.

Place: Signature of Parent / Husband/ Guardian -----

Date: Name and Rank of Parent / Husband/ Guardian -----

**22. Mode of Fee Payment: \_\_\_\_\_ Amount: \_\_\_\_\_**

**Verified by Accountant \_\_\_\_\_**

**Cheque/DD must be drawn in favour of: AIE payable at Greater NOIDA**

**Note: Students are required to be very careful with the spellings of beneficiary's name in the cheque/ draft.**

Name & Signature of Admission Officer/Counsellor: \_\_\_\_\_

Date: \_\_\_\_\_

**Registrar's Signature: \_\_\_\_\_ Principal's Signature: \_\_\_\_\_**

**College Stamp with Date:**

# **ARMY INSTITUTE OF EDUCATION**

Affiliated to Guru Gobind Singh Indraprastha University, New Delhi  
Plot M-1, Pocket-P5, Sect- CHI, Greater NOIDA, Gautam Budh Nagar, (UP)- 201306  
(NCTE & RCI Approved, NAAC Accredited and ISO 9001:2015 Certified Institute)

**Appendix 2**

## **BACHELOR OF EDUCATION PROGRAMME 2022-24**

**(ONLY FOR WARDS, SPOUSES/WIVES AND WIDOWS OF SERVING & RETIRED ARMY PERSONNEL)**

### **UNDERTAKING ON FEE POLICY**

I/ We undertake to abide by any changes in fee notified by Govt. of NCT of Delhi/DHE/GGSIP University, Delhi at any later stage during the B.Ed. programme and will pay the balance fee/any other dues etc. as notified.

Place \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Date \_\_\_\_\_

Name of the Student: \_\_\_\_\_

Aadhar Card No.: \_\_\_\_\_

Signature of Parent/ Guardian: \_\_\_\_\_

Name of Parent/ Guardian: \_\_\_\_\_

Relationship with the Candidate: \_\_\_\_\_

Aadhar Card No: \_\_\_\_\_

## **ARMY INSTITUTE OF EDUCATION**

Affiliated to Guru Gobind Singh Indraprastha University, New Delhi  
Plot M-1, Pocket-P5, Sect- CHI, Greater NOIDA, Gautam Budh Nagar, (UP)-  
201306 (NCTE & RCI Approved, NAAC Accredited and ISO 9001:2015  
Certified Institute)

### **Appendix 3**

#### **BACHELOR OF EDUCATION PROGRAMME 2022-24**

**(ONLY FOR WARDS, SPOUSES/WIVES AND WIDOWS OF SERVING & RETIRED ARMY PERSONNEL)**

#### **UNDERTAKING CODE OF CONDUCT AND DISCIPLINE**

I, Mr./Mrs./Ms. \_\_\_\_\_ Son/Daughter of Sh./Smt \_\_\_\_\_,  
a permanent resident of \_\_\_\_\_ State \_\_\_\_\_ student, of AIE do  
hereby undertake the following on this \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

1. That, I shall conduct myself within and outside the precincts of the Institute in a matter befitting to the students of an institution of national importance, particularly of GGSIPU, Army Institute of Education, Greater NOIDA.
2. That, I am aware of, as per the order of the Hon'ble Supreme Court of India, ragging in any form is banned and Acts of ragging will be considered as a matter of gross indiscipline and will be severally dealt with.
3. That, I am aware, the following act of omission and /or commission shall constitute gross violation of the Code of Conduct and I am liable to be invoked with disciplinary measures, if there is omission and /or commission of any or more of the following:
  - (a) Ragging/ bullying of any kind.
  - (b) Lack of courtesy and decorum; indecent behaviour anywhere within or outside the campus.
  - (c) Willful damage or stealthy removal of any property/belongings of the Institute or of fellow students.
  - (d) Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
  - (e) Mutilation or unauthorized possession of library books.
  - (f) Noisy and unseemly behavior, disturbing studies of fellow students.
  - (g) Hacking in computer systems (such as entering other person's area without prior permission, manipulation and / or damage of computer hardware and software etc.).
  - (h) Lack of Adherence to the college time-table and Schedule.

## **ARMY INSTITUTE OF EDUCATION**

Affiliated to Guru Gobind Singh Indraprastha University, New Delhi  
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201306 (NCTE & RCI Approved, NAAC Accredited and ISO 9001:2015  
Certified Institute)

- (i) Any other act of gross indiscipline. Commensurate with the gravity of the offence, the punishment may be Reprimand, fine, and expulsion from the college, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute.
- (j) Adherence to Attendance Rules.

Signature of the Parent/Guardian:

Name of the Parent:

Relationship:

Full Address

Phone No:

E-Mail ID:

Signature of the Student

Name:

Phone No:

E-Mail ID:

Place \_\_\_\_\_ Date \_\_\_\_\_

# **ARMY INSTITUTE OF EDUCATION**

Affiliated to Guru Gobind Singh Indraprastha University, New Delhi  
Plot M-1, Pocket-P5, Sect- CHI, Greater NOIDA, Gautam Budh Nagar, (UP)- 201306  
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## **Appendix 4A**

### **BACHELOR OF EDUCATION PROGRAMME 2022-24**

**(ONLY FOR WARDS, SPOUSES/WIVES AND WIDOWS OF SERVING & RETIRED ARMY PERSONNEL)**

### **UNDERTAKING FULFILLING CONDITION OF MINIMUM ATTENDANCE FOR STUDENT**

I, (Name of the student)\_\_\_\_\_ am fully aware that I am required to maintain minimum 80% attendance in theory and 90% in Practicum courses/classes during each Semester, and I am required to submit term work, assignments, etc., as applicable, within the notified time limit. I am also aware that if I fail to maintain the required minimum attendance and fail to submit term work then I will be detained and not be allowed to appear for the End- Semester University Examination.

**Code of Conduct-**I do undertake that I will respect and obey all the instructions, rules, and regulations of the college and will adhere to norms of GGSIPU and AIE.

Signature of Student Name:

Aadhar Card No.:

CET Roll No.

# **ARMY INSTITUTE OF EDUCATION**

Affiliated to Guru Gobind Singh Indraprastha University, New Delhi  
Plot M-1, Pocket-P5, Sect- CHI, Greater NOIDA, Gautam Budh Nagar, (UP)- 201306  
(NCTE & RCI Approved, NAAC Accredited and ISO 9001:2015 Certified Institute)

## **Appendix 4B**

### **BACHELOR OF EDUCATION PROGRAMME 2022-24**

**(ONLY FOR WARDS, SPOUSES/WIVES AND WIDOWS OF SERVING & RETIRED ARMY PERSONNEL)**

### **PARENT'S/ GUARDIAN'S UNDERTAKING FOR STUDENTS FULFILLING CONDITION OF MINIMUM ATTENDANCE**

I, \_\_\_\_\_ Mother/Father/Guardian/Spouse of \_\_\_\_\_  
am aware that as per GGSIPU norms and Army Institute of Education (AIE) Rules, my ward has to maintain a minimum of 80% attendance in theory classes and 90% attendance in practicum classes/course during each semester of her/his B.Ed. programme.

I also agree and undertake that if s/he fails to comply with minimum 80% attendance in theory and 90% in practicum as per the requirement of GGSIP University, s/he may be detained.

**Code of Conduct-** I do undertake that my daughter/son/ward/spouse will respect and obey all the instructions, rules, and regulations of the college and will adhere to norms of GGSIPU and AIE.

Signature of Mother/Father/Guardian/Spouse:

Name:

Aadhar Card No.:

Contact No.-

E-Mail ID:

**BACHELOR OF EDUCATION PROGRAMME 2022-24**

**(ONLY FOR WARDS, SPOUSES/WIVES AND WIDOWS OF SERVING & RETIRED ARMY PERSONNEL)**

**PARENT'S/ GUARDIAN'S CONSENT FOR SENDING WARD/SPOUSE TO  
CAMP/TOUR/OUTDOOR ACTIVITIES**

I, \_\_\_\_\_ Mother/Father/Guardian/Spouse of \_\_\_\_\_  
hereby agree to send my son/daughter/ward/spouse to any camp/tour/other outdoor activities organized by  
the Institution from the date of joining till he/she completes his/her education at AIE, Greater NOIDA.

I understand and agree that the organizers will do their best for the safe and smooth conduct of aforesaid  
outdoor activities; still in case of unnatural happening or any misfortunate incident, I will not hold the  
Institute responsible.

Name of the Student:

Phone No:

CET Roll No:

E-Mail ID:

Signature of the Parent/Guardian:

Name of the Parent:

Relationship:

Full Address Phone No:

E-Mail ID:

Place \_\_\_\_\_ Date \_\_\_\_\_





## Appendix 6

# Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi - 110078

## UNDERTAKING/SELF DECLARATION BY THE CANDIDATE FOR RESULT AWAITED

(To be Submitted at the Time of Counselling/Admission by the Candidates Seeking Provisional Admissions for Academic Session 2022-24)

I \_\_\_\_\_ (Name of the candidate), Son /Daughter/ Wife  
of \_\_\_\_\_ (Father's /Husband's name)  
Resident of \_\_\_\_\_ (Permanent address) seeking  
admission to \_\_\_\_\_ (Name of the Course) of GGSIP University, hereby solemnly affirm and declare:

- that I/My ward have/has appeared in the 12<sup>th</sup> /final semester/final year (name of the qualifying degree) Graduation/Post Graduation) \_\_\_\_\_ Examination, 2022 of \_\_\_\_\_ (Board/University), the result of which has not yet been declared and is expected to be declared latest by 31<sup>st</sup> October, 2022;
- I have passed all the papers of the qualifying degree \_\_\_\_\_ (name of the qualifying degree) examination other than the final year/final semester examination.
- I have no compartment as on this date in my class 12<sup>th</sup>/qualifying degree examination.
- I am seeking provisional admission due to non-declaration of result of final year/final semester of the qualifying degree examination by Board/University as stated above in current or previous years of the qualifying degree examination as on date of admission.
- That I/my ward have/has carefully gone through the rules regarding provisional admission and fully understand that in the event of my failure to submit to the concerned Dean/Principal/ Director of the concerned School/College, where the provisional admission has been granted, solely on my request, appropriate proof of my securing at least \_\_\_\_\_ marks/percentage in qualifying examination for admission to \_\_\_\_\_ (Name of the Course) of GGSIP University by 31<sup>st</sup> October 2022, my admission is liable to be cancelled with forfeiture of the fees paid for admission. In absence of submission my provisional admission to the said course will automatically get cancelled and full fee deposited will be forfeited.

Da  
te:

Candidate's Signature \_\_\_\_\_

Name of the Candidate (In Bold Letters) \_\_\_\_\_

Address of Candidate \_\_\_\_\_

Momile No. \_\_\_\_\_

Counter Signed by the Parent/Guardian \_\_\_\_\_

Name of the Parent/Guardian \_\_\_\_\_

Relationship with the Candidate \_\_\_\_\_

**Note:** The Undertaking has to be filled by the candidate only in his/her handwriting. A self-attested copy of the document/admit card for appearing in the said examination as declared by the candidate for which the result is awaited is also to be enclosed by the candidate at the time of verification of document.



**Guru Gobind Singh Indraprastha University**  
Sector 16C, Dwarka, New Delhi -110078

**Appendix 7**

Photograph  
duly attested by  
the officer who  
has certified  
this certificate

**MEDICAL CERTIFICATE\*\***  
**(FOR THE ACADEMIC SESSION 2022-23)**

**(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)**

I certify that I have carefully examined Shri/Km/Smt.\* \_\_\_\_\_  
son/ daughter/wife of Shri/Smt.\* \_\_\_\_\_ whose  
signature is given below. Based on the examination, I certify that he/she is in good mental  
and physical health and is free from any physical defects which may interfere with his/her  
studies including the active outdoor duties required of a professional.  
Visible Mark of Identification

Signature of the Candidate \_\_\_\_\_

Place  
Date

Name & Signature of the  
Medical Officer with Seal and  
Registration Number

\* Strike whichever is not  
applicable.

\*\* To be signed by a Registered Medical Practitioner holding a Medical degree.



**Guru Gobind Singh Indraprastha University**  
Sector 16 C, Dwarka, New Delhi - 110078

**Appendix 8A**

**UNDERTAKING BY THE STUDENT WITH RESPECT TO ANTI RAGGING**

I, \_\_\_\_\_, S/D Of \_\_\_\_\_ Mr./ Mrs./Ms.  
\_\_\_\_\_, having been admitted to Programme/Stream  
\_\_\_\_\_, at (Institute/College) \_\_\_\_\_ have received a copy of the UGC  
Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the  
“Regulations”) carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 5 and clause 6.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent Name:  
Address: Telephone/Mobile No.

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on this the \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Signature of deponent



**Guru Gobind Singh Indraprastha University**  
Sector 16 C, Dwarka, New Delhi – 110078

**UNDERTAKING BY PARENT/GUARDIAN WITH RESPECT OF ANTI RAGGING**

1) I, Mr./Mrs./Ms. \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of \_\_\_\_\_ (full name of student with admission/registration/enrolment number) , having been admitted to \_\_\_\_\_ (name of the institution) , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 5 and clause 6.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behave our or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Name:

Address:

Telephone/ Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) \_\_\_\_\_ on this the (day) \_\_\_\_\_ of (month) \_\_\_\_\_ (year) \_\_\_\_\_

\_\_\_\_\_  
Signature of deponent

CERTIFICATE NO-1

(For admission in Army Institute, Greater Noida for BBA and B.Ed. Programmes)

CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE ARMY, RETIRED/RELEASED/DISCHARGED AFTER 10 YEARS OF SERVICE OR GRANTED/ AWARDED REGULAR/FAMILY/LIBERALISED FAMILY/DISABILITY PENSION

(By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

- 1. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_ who has 10 years of continuous service in the Army from \_\_\_\_\_ to \_\_\_\_\_
2. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been released/discharged from Army after 10 years of service from \_\_\_\_\_ to \_\_\_\_\_
3. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been granted/awarded regular pension, family pension, liberalised family pension or disability pension at the time of his superannuation, demise, discharge or Release / Invalidment Medical Board.
4. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No/Ex Recruit No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who was medically boarded out and granted disability pension.

Place: OC Unit/Pers Branch, AHQ (for serving personnel)
Date: DSS&A Board/ Record Office (for retired personnel)
Office Seal Name
Designation

Name and Signature of the Candidate .....
Name and Signature of Parent .....

- Notes:
1. Strike out the portion which is not applicable.
2. If retired/released with pension benefits, attach certificate from Pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of Medical Board proceedings.
4. If released/discharged after 10 years of service, attach copy of Discharge certificate/ Release order.

CERTIFICATE NO – 2

(For admission in Army Institute, Greater Noida for BBA and B.Ed. Programmes)

STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK WHERE ATLEAST ONE PARENT BELONGED TO THE ARMY/ ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED ATLEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE

By OC Unit/Pers Branch, AHQ/DSS & A Board/Record Office)

1. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_

and he/shewas born from wedlock where the father/mother belonged to Army and had served in the Army for 10 years or is serving in the Army and has minimum 10 years of service.

2. Certified that Mr./Ms. \_\_\_\_\_ is Son/Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who had

served in the Army for 10 yearsor is serving in the Army and has minimum 10 years of service and he/she was adopted on \_\_\_\_\_ (5 years prior to commencement of course).

Name and Signature of Parent .....

Place: OC Unit/Pers Branch, AHQ (for serving personnel)
Date: DSS&A Board/ Record Office (for retired personnel)
Office Seal Name Designation

Notes:
1. Attach copy of legal papers and Part II order of adoption of child.
2. Attach Certificate/ Part II order of birth and copy of kindred roll.



**Guru Gobind Singh Indraprastha University**  
Sector 16 C, Dwarka, New Delhi - 110078

**ADMISSION VERIFICATION FORM FOR THE  
ACADEMIC SESSION 2022-23  
(FOR VARIOUS PROGRAMME)**

Photograph  
duly attested by  
the officer who  
has certified  
this certificate

Name of Candidate: (Mr./Miss/Mrs.) \_\_\_\_\_  
 Father's/ Guardian's Name: (Mr./ Shri) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 PIN Code \_\_\_\_\_ Tele. No. (with STD code) \_\_\_\_\_ Mobile No. \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Minority Community (If applicable) \_\_\_\_\_ (Sikh / Muslim / Jain / Christian)  
 CET Roll No. \_\_\_\_\_ Category (SC/ST/OBC/Defence/PWD/Kashmiri Migrant) \_\_\_\_\_  
 CET/ National Level Test Rank \_\_\_\_\_ Programme \_\_\_\_\_

1. School / College location of qualifying examination \_\_\_\_\_ (Delhi / Outside Delhi)
2. Date of Birth \_\_\_\_\_ Age as on 1-8-2022: years \_\_\_\_\_ months \_\_\_\_\_ days \_\_\_\_\_  
(As per Secondary School Certificate)
3. Passed Senior Secondary Examination / Three year Diploma in Engg/B Sc Graduation (3 yrs) \_\_\_\_\_
4. Aggregate percentage of all subjects in Sr. Secondary Examination/Dip. in Engg/ B Sc Graduation (3 yrs) \_\_\_\_\_
5. Passed in English in 12<sup>th</sup> Class (Yes/No) \_\_\_\_\_
6. PCM/PCBM Percentage in 12<sup>th</sup> Class \_\_\_\_\_
7. Percentage in qualifying degree as per the eligibility condition specified in PART A of the Admission Brochure: \_\_\_\_\_
8. Passed in Maths / Computer Science / Computer Applications in 12<sup>th</sup> Class \_\_\_\_\_
9. Category Certificate SC/ST/OBC/PWD/Defence/Kashmiri Migrants/Minority Community (Attach photocopy):
10. Character Certificate (Attach photocopy) (Yes/No) \_\_\_\_\_
11. Medical Certificate (Attach Original) (Yes/No) \_\_\_\_\_
12. Passed Graduation in the year \_\_\_\_\_ Percentage of marks in graduation \_\_\_\_\_
13. Passed Post-Graduation in the year \_\_\_\_\_ Percentage of marks in post-graduation \_\_\_\_\_
14. (a) CAT/CMAT/CET Score/Rank \_\_\_\_\_  
(b) Year of Passing \_\_\_\_\_
15. Details of Demand Draft(s) for Submission of fees  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_  
 Amt: \_\_\_\_\_ DD No. \_\_\_\_\_ Bank/Branch \_\_\_\_\_

I solemnly affirm that the information furnished above is true and correct in all respects. I have not concealed any information. I realize that if any information furnished herein is found to be incorrect or untrue, I shall be liable to criminal prosecution and also forgo my claim to the seat in the college. Further, that my candidature for examination/selection and admission to the course is liable to be cancelled. I agree to abide by the rules & regulations of the University.

Signature of the Parent/Guardian & Date

Signature of Candidate & Date

**FOR OFFICE USE ONLY**

Certificates Checked and Verified by University official/Officer during counselling:

Signature of the Deputed Officers/Officials \_\_\_\_\_

Name of the Officer/Officials \_\_\_\_\_

University Enrolment No. \_\_\_\_\_

**Note: Use Photocopy of this form**

## CODE OF CONDUCT- STUDENTS

### 1. DOS.

- (a) Be respectful to your parents, teachers, staff of the College and elderly citizens.
- (b) Be punctual.
- (c) Be neat, clean and correctly dressed.
- (d) Be humble in your success or victory.
- (e) Be truthful.
- (f) Take pride in yourself, your College, your Parents and your Nation.
- (g) Be courteous. Remember "Thank You" and "Please" are two very good words.
- (h) Be thankful to God for every thing that He has given to you.
- (i) Believe in yourself and have courage. Remember God is with you always and everywhere.

### 2. Don'ts.

- (a) Do not cause hurt by your words or deeds.
- (b) Do not be afraid to speak the truth or to accept a mistake.
- (c) Do not damage or disfigure property of your College.
- (d) Do not use abusive language.
- (e) Don't leave college without permission during office hours.
- (f) Don't report late after vacation.
- (g) Don't use mobile phones and music system in the class and during official functions
- (h) Do not look down upon those who are less privileged, weak or physically challenged
- (i) Do not ill-treat animals or birds (k) Do not mock or ridicule at someone's failure.
- (j) Do not be arrogant.
- (k) Do not copy or cheat.
- (l) Do not steal.

### Forbidden Practices

3. No student shall indulge in any of the following practices: -

- (a) Use of violence in any form.
- (b) Sex related offences.
- (c) Rude and disorderly behaviour.
- (d) Smoking



- (e) Use of drugs or intoxicants.
- (f) Obscene behaviour.
- (g) Any form of gambling
- (h) Spitting in or near the College building except in any spittoon provided by the College.
- (i) Bringing outsiders for interference in the college or to show 'Dadagiri'.
- (j) Casteism, communalism and practice of untouchability.
- (k) Immoral acts.

4. Any body found indulging in forbidden practices will be liable to strict disciplinary action.

#### **Disciplinary Committee for Students**

5. **Composition**. College shall form a Disciplinary Committee for students comprising the following: -

- (a) Registrar/Professor nominated by Director/Principal
- (b) Two members of teaching faculty
- (c) Any other member from the college nominated by Director/Principal
- (d) Two students nominated/elected from the senior classes

#### **6. Functions**

- (a) Hear evidence of minor indiscipline cases, submit report recommendations for punishment if required
- (b) Record evidence of serious indiscipline cases involving students and recommend punishment as deemed fit.
- (c) Submit report and recommendations about cases to the Director/Principal within 72 hours of the case formally referred to it

#### **Procedure**

7. The following procedure will be adopted for dealing with indiscipline cases of students: -

- (a) Principal will refer the indiscipline case involving student(s) to the Disciplinary Committee for students giving preliminary information about the case.
- (b) Principal will inform the parents about the alleged indiscipline case involving their wards by stating that the investigation is in progress.
- (c) Disciplinary Committee for students will hear/record evidence.
- (d) Disciplinary Committee for students will submit report within 72 hours to the Principal along with its recommendations.
- (e) Principal will consider the report and recommendations and decide about punishment as deemed fit.

- (e) Inform parents about the punishments to their wards/ disposal of the case.
- (f) Execution of the punishment awarded.

### **Appeal Against Punishment**

8. Appeal against the punishment awarded by the Director / Principal can be submitted by the students/Parents to Chairman IMC whose decision would be final and binding.

### **Form of Disciplinary Measures**

9. The following shall be the disciplinary measures which may be adopted by the Colleges: -

- (a) Written Warning
- (b) Fine.
- (c) Rustication.
- (d) Expulsion.

10. **Written Warning**. Written warning may be administered to defaulter students for minor offences.

11. Fine. Fine may be imposed on a student for the following cases: -

- (a) Late attendance.
- (b) Absence from class without proper application from the parent or guardian.
- (c) Truancy.
- (d) Willful damage to college property.

12. **Rustication**. Where a student is rusticated, he/she will not be admitted to the College till expiry of the period of rustication.

13. **Expulsion**. Students expelled from the College will not be re-admitted.

14. Parents will be informed of the expulsion or rustication of the students from the college. They will be called to the College to explain the offence committed by their wards and the punishment given especially in case of grave offence and punishment.

### **Striking off Name from the Rolls of the College**

15. The following procedure shall be adopted for striking off the name of a student from the rolls of the College, for non-payment of College dues: -

- (a) If the defaulter fails to pay fees and fine on the due date, the Principal will send a written warning to the parent after 15 days of the due date.
- (b) If the fees and fine are not paid till the next month, the name of the student would be struck off from the College rolls.

### **University Rules and Regulations**

16. While deciding on the punishment, due note of the procedure and rules and regulations of the Affiliated University will be taken.

# **ARMY INSTITUTE OF EDUCATION**

Awarded "A" Grade and Affiliated to GGSIP University, New Delhi  
NAAC Accredited, ISO 9001:2015 Certified and NCTE & RCI Approved Institute Plot M-1, Pocket P-5,  
Sector Chi-2., Greater Noida

## **List Committees for the Academic Session 2022-23**

<b>S. No.</b>	<b>Name of Committee</b>	<b>Chair</b>	<b>Convener</b>	<b>Member</b>	<b>Addl Member</b>
1	Academic Advisory Committee (AAC)	Principal	University Rep. (One)	Educationists (Two)	-
2	Admission Committee	Principal	Dr Kavitha N Karun	Ms Kriti Guleria, and Dr Jyoti Tiwari	Mr Chintan Kapoor, Dr Azkia Khan, and Ms Komal Chaudhary
3	Alumni Committee	Principal	Ms Kriti Guleria	Dr Saidalavi Kundupuzhakkal, and Mr Yogesh Kumar	-
4	Anti-Ragging Committee	Principal	Ms Kriti Guleria	Ms Neetu Gupta	-
5	Students' Grievance Redressal Committee	Principal	Dr Saidalavi Kundupuzhakkal	Ms Kriti Guleria, and Dr Kavitha N Karun	Warden
6	Community Service & Extension Committee	Principal	Dr Saidalavi Kundupuzhakkal	Dr Kavitha N Karun, and Ms Komal Chaudhary	-
7	Cultural Committee	Principal	Dr Jyoti Tiwari	Dr Babita Bhardwaj, Dr Kavitha N Karun, Mr Chintan Kapoor, and Ms Komal Chaudhary	-
8	Disaster Management Committee	Principal	Registrar	Ms Juhi Bidhuri	Estate Supervisor, Warden
9	Discipline Committee	Principal	Registrar	Dr Kavitha N Karun, and Dr Jyoti Tiwari	-
10	Excursion Committee	Principal	Dr Saidalavi Kundupuzhakkal	Mr Yogesh Kumar, Ms Neetu Gupta, and NF	-
11	Hostel and Mess Committee		Ms Neetu Gupta	Dr Saidalavi Kundupuzhakkal	Warden
12	Internal Committee for persons with disability	Principal	Dr Kavitha N Karun	Ms Juhi Bidhuri and Ms Komal Chaudhary	

13	Internal Complaint against Sexual Harassment Committee	Principal	Dr Babita Bhardwaj	Dr Saidalavi Kundupuzhakkal	Warden, Parents (Two)
14	International Conference Committee	Principal	Ms Kriti Guleria	Dr Jyoti Tiwari, and Ms Juhi Bidhuri	-
15	Library Committee	Principal	Librarian	Dr Babita Bhardwaj, and Dr Jyoti Tiwari	-
16	National Seminar Committee	Principal	Dr Saidalavi Kundupuzhakkal	Ms Neetu Gupta, and Dr Azkia Khan	-
17	Practical Examination (B.Ed. Spl Ed.Ld)	Principal	Ms Komal Chaudhary	Dr Kavitha N Karun	-
18	Practical Examination (B.Ed.)	Principal	Ms Juhi Bidhuri	Dr Jyoti Tiwari	-
19	Research & Development Committee (RDC)	Principal	Dr Saidalavi Kundupuzhakkal	Mr Yogesh Kumar, and Ms Juhi Bidhuri	-
20	Sports Committee	Principal	Mr Chintan Kapoor	Dr Jyoti Tiwari, and Dr Saidalavi Kundupuzhakkal	-
21	Student With Disabilities Committee	Principal	Dr Kavitha N Karun	Ms Komal Chaudhary	-

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## **List of Cells for the Academic Session 2022-23**

<b>S. No.</b>	<b>Name of Cell</b>	<b>Chair</b>	<b>Coordinator</b>	<b>Member</b>	<b>Addl Member</b>
1	Electoral Literacy Cell (ELC)	Principal	Ms Juhi Bidhuri	Ms Neetu Gupta, and NF	-
2	Guidance Cell	Principal	Dr Kavitha N Karun	Ms Neetu Gupta, and Ms Komal Chaudhary	Dr Pratibha Singh
3	Internal Quality Assurance Cell (IQAC)	Principal	Dr Babita Bhardwaj	Faculty Rep.	-
4	National Service Scheme (NSS) Cell	Principal	Mr Yogesh Kumar	Ms Juhi Bidhuri, Dr Azkia Khan, and Ms Komal Chaudhary	-
5	Training & Placement Cell (TPC)	Principal	Dr Jyoti Tiwari	Dr Babita Bhardwaj, Dr Kavitha N Karun, and Ms Komal Chaudhary	-
6	Vocational Education Cell	Principal	Ms Neetu Gupta	Mr Yogesh Kumar, and NF	-



# **ARMY INSTITUTE OF EDUCATION**

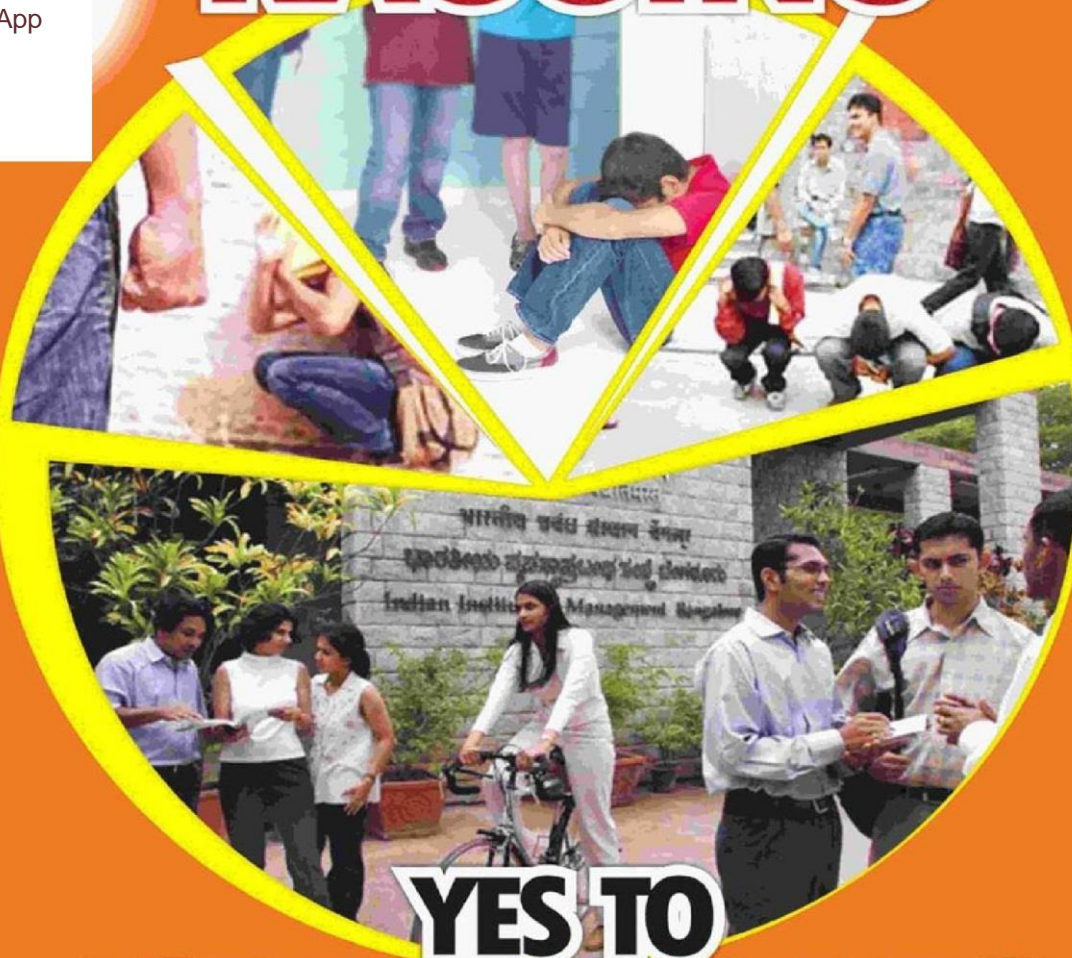
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## **IMPORTANT COMMITTEES' ACADEMIC SESSION 2022-23**

<b>Committee</b>	<b>Chairperson</b>	<b>Contact No</b>	<b>Convener</b>	<b>Contact No</b>
Anti-Ragging Committee	Principal AIE	0120-2343742	Ms Kriti Guleria Asst Prof AIE	9463793811
College Grievance Redressal Committee			Dr Saidalavi Kundupuzhakkal	9560513091
Internal Complaints Committee			Dr Babita Bhardwaj Asst Prof AIE	9868218513
Hostel Committee			Ms Neetu Gupta Asst Prof AIE	8790327238
Internal Committee for Students with Disabilities in Institute			Ms Komal Chaudhary Asst Prof AIE	9971366122

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# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

## What is Ragging?

**Any Act Resulting in:**

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

### A STUDENT INDULGING IN RAGGING CAN BE

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the Institution in any regional, national or international meet, tournament or youth festival etc.
- **Collective punishment** : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
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THINK OF RAGGING**

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**THINK OF**

**Humiliation**

**Suspension**

**Ruined Career**

**Blacklisting**

**Expulsion**

**Possible Prosecution**

**Don't just stand and watch. Stop Ragging! Show Character**

*Remember RAGGING is for LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.

**Are You Being Ragged ?**

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)

Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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**University Grants Commission**  
quality higher education for all



## FROM THE PRINCIPAL'S DESK

Welcome to Army Institute of Education. AIE is one of the best Teacher Education Institutions affiliated to GGSIPU. Believing in the core value of our Motto 'Pragya,Pratishtha,pragyanam'. AIE promotes value and culture among the students right from the starting of the day with arrangement of theme based assembly. All students are given opportunity to share their thoughts. The whole day is planned in a structured manner. Time table caters all needs of the students. Sports, yoga, music and self-learning activities are given due weightage in the planned schedule. Multiple pedagogical practices are followed by well qualified, experienced and dedicated staff members.

We Provide a vast pool of experiences to the pupil teachers. Technology embedded curriculum with value enriched activities are provided to the students for their holistic development. Multiple number of cell, clubs and committees are formed to generate and impart knowledge. AIE has strong connect with the schools, NGO's and other educational institute which helps in increasing socialization, employability of the students and to develop sense of responsibility among them. All activities that are organised in the institution aims towards evolving students in responsible and sensitive citizens.

AIE understands the need of the students after completion of their degree. Therefore, due focus is given on the placement of the students. Strategic planning is followed by the institute to ensure proper placement opportunity. To ensure the placement of the students in best schools AIE has established a placement cell which prepares the students by training them in the various skills. All the students of AIE are placed in esteemed schools all over India.

Indian education system is welcoming National Education Policy 2020 (NEP-2020), so do AIE. We are geared up to imbibe all the suggestion in our pedagogical practices. We are committed to our nation for the success of all those policies which will lead us on a progressive journey.

While wishing you all best for your academic endeavours. I welcome all the aspirants on an academically rich journey at AIE. Together we shall learn, create and grow.

Jai Hind!

- Dr. Abhilasha Gautam



[www.aie.ac.in](http://www.aie.ac.in)

